

VILLAGE OF TINLEY PARK
CHANGE OF CONTRACTOR FORM
16250 Oak Park Avenue
Tinley Park, IL 60477
(708)444-5100
(708)444-5199 Fax

Date: _____

Permit # _____

Date changed: _____

PROPERTY ADDRESS: _____

OWNER OF PROPERTY: _____

GENERAL CONTRACTOR _____

NEW CONTRACTOR INFORMATION:

Contractor Name _____

Address _____

City: _____ State _____ Zip _____

Phone # _____

Type of Contractor: _____

NEW CONTRACTOR INFORMATION:

Contractor Name _____

Address _____

City: _____ State _____ Zip _____

Phone # _____

Type of Contractor: _____

NEW CONTRACTOR INFORMATION:

Contractor Name _____

Address _____

City: _____ State _____ Zip _____

Phone # _____

Type of Contractor _____

SIGNATURE: _____ **Date:** _____

**VILLAGE OF TINLEY PARK
CONTRACTOR REGISTRATION
REQUIREMENTS**

16250 South Oak Park Avenue
Tinley Park, IL 60477
(708)444-5100
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**CONTRACTOR
REQUIREMENTS:**

All contractors doing work in the Village of Tinley Park must be licensed and insured with the Village or State (proof of state licensed required) prior to starting work. Permits will not be issued unless all contractors noted on the permit are licensed and insured.

SURETY BOND:

As of April 18, 2023, Per Ord. 2023-O-009. The Village of Tinley Park no longer requires surety bonds for contractors. However, this does not affect performance bonds on commercial projects or bond requirements for work completed in the public right of way.

Carpentry, Concrete, Drywall, Excavating, Heating and Air Conditioning (HVAC), Masonry, Paving, and Sewer contractors are all required to provide a certificate of liability insurance to be licensed with the Village.

**CERTIFICATE OF
LIABILITY
INSURANCE:**

The Village of Tinley Park requires proof of general liability insurance with minimum coverage requirements of \$1,000,000 per occurrence.

**ELECTRICAL
CONTRACTORS:**

Electrical contractors must submit a current Electricians license and provide a certificate of liability insurance.

**FIRE SPRINKLER
CONTRACTORS:**

Contractors must submit a current State of Illinois license and have a certificate of general liability insurance.

**PLUMBING, ALARM,
AND LAWN SPRINKLER**

CONTRACTORS: Contractors must submit a copy of the current State Registration.

**ROOFING
CONTRACTORS:**

Roofing contractors must submit a current State of Illinois Roofing License, obtain a Village License, and provide a certificate of liability insurance.

**APPLICATION
FEES:**

General Contractors are \$200 per calendar year. Subcontractors: \$100 per calendar year

**CHANGING
CONTRACTORS:**

If, during the course of construction, it is necessary to change contractors, you must notify the Building Department and fill out a Change of Contractor Form for our files.

**SCHEDULING
INSPECTIONS:**

A list of required inspections will be included in your permit packet. There is a **TWO BUSINESS DAYS NOTICE** required to schedule any inspection.

RE-INSPECTIONS: If any re-inspections are necessary, a \$100 fee must be paid before the re-inspection will take place